



Child Care Systems of America, Inc.



Hospi-tots
Columbia, TN 38401
Tel. 931-380-2920
stankersley@hospitots.info

THE Children's Academy at Franklin
Franklin, TN 37069
Tel. 615-790-2273
acormier@childrensacademytn.com

THE Children's Academy at Spring Hill
Spring Hill, TN 37174
Tel. 615-302-0950
rbrock@childrensacademytn.com

Little Sprouts
Columbia, TN 38401
Tel. 615-398-2323
Nbone@littlesproutsdc.info

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Applicants are considered for all positions without regard to race, color, religion, gender, creed, national origin, age, marital or veteran status, the presence of non-job related physical or mental condition or disability.

Position(s) Applied for: _____ Today's Date: _____

Name: _____

Last

First

Middle

Address: _____

City

State

Zip

Telephone Number(s): Home: _____ Cell: _____

Email Address: _____

Emergency Contact: _____ Telephone: _____

Are you 18 or older? Yes No

Are you presently employed? Yes No

May we contact your present employer? Yes No

Are you available to work?

Full Time Part Time

Total hours available per week _____ Date Available: _____

Time	Mon	Tues.	Wed.	Thurs.	Fri.
From	Click or tap here to enter text.				
To	Click or tap here to enter text.				

Are you legally eligible for employment in this country? Yes No

(Proof of citizenship or immigration status will be required upon employment)

Have you ever been convicted of a felony? Yes No

If yes, please explain

Employment Experience

Start with your present of last job. Include all employment experience during the last 5 years. Include military service assignments and volunteer activities. Do not include organizational names which indicate race, color, religion, gender, natural origin, disabilities or other protected status.

Employer: _____ Telephone: _____ Address: _____ _____ Job Title: _____ Supervisor Name & Title _____ Reason for leaving: _____ _____ _____	Dates Employed <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">From</td> <td style="width: 50%; text-align: center;">To</td> </tr> <tr> <td style="text-align: center;">Click or tap here to enter text.</td> <td style="text-align: center;">Click or tap here to enter text.</td> </tr> </table>	From	To	Click or tap here to enter text.	Click or tap here to enter text.	Summarize the nature of the work performed and job responsibilities _____ _____ _____ _____ _____ _____ _____ _____ _____
From	To					
Click or tap here to enter text.	Click or tap here to enter text.					
	Hourly rate/salary <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Starting</td> <td style="width: 50%; text-align: center;">Final</td> </tr> <tr> <td style="text-align: center;">Click or tap here to enter text.</td> <td style="text-align: center;">Click or tap here to enter text.</td> </tr> </table>	Starting	Final	Click or tap here to enter text.	Click or tap here to enter text.	
Starting	Final					
Click or tap here to enter text.	Click or tap here to enter text.					

Employer: _____ Telephone: _____ Address: _____ _____ Job Title: _____ Supervisor Name & Title _____ Reason for leaving: _____ _____ _____	Dates Employed <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">From</td> <td style="width: 50%; text-align: center;">To</td> </tr> <tr> <td style="text-align: center;">Click or tap here to enter text.</td> <td style="text-align: center;">Click or tap here to enter text.</td> </tr> </table>	From	To	Click or tap here to enter text.	Click or tap here to enter text.	Summarize the nature of the work performed and job responsibilities _____ _____ _____ _____ _____ _____ _____ _____ _____
From	To					
Click or tap here to enter text.	Click or tap here to enter text.					
	Hourly rate/salary <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Starting</td> <td style="width: 50%; text-align: center;">Final</td> </tr> <tr> <td style="text-align: center;">Click or tap here to enter text.</td> <td style="text-align: center;">Click or tap here to enter text.</td> </tr> </table>	Starting	Final	Click or tap here to enter text.	Click or tap here to enter text.	
Starting	Final					
Click or tap here to enter text.	Click or tap here to enter text.					

Employer: _____ Telephone: _____ Address: _____ _____ Job Title: _____ Supervisor Name & Title _____ Reason for leaving: _____ _____ _____	Dates Employed <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">From</td> <td style="width: 50%; text-align: center;">To</td> </tr> <tr> <td style="text-align: center;">Click or tap here to enter text.</td> <td style="text-align: center;">Click or tap here to enter text.</td> </tr> </table>	From	To	Click or tap here to enter text.	Click or tap here to enter text.	Summarize the nature of the work performed and job responsibilities _____ _____ _____ _____ _____ _____ _____ _____ _____
From	To					
Click or tap here to enter text.	Click or tap here to enter text.					
	Hourly Rate/Salary <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Starting</td> <td style="width: 50%; text-align: center;">Final</td> </tr> <tr> <td style="text-align: center;">Click or tap here to enter text.</td> <td style="text-align: center;">Click or tap here to enter text.</td> </tr> </table>	Starting	Final	Click or tap here to enter text.	Click or tap here to enter text.	
Starting	Final					
Click or tap here to enter text.	Click or tap here to enter text.					

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I understand that an investigation of all statements contained in this application for employment will be conducted to include at minimum: personal and business references; employment history for the last 5 years; education/technical training; and military service.

In the event of employment, I understand that false, misleading or omitted information given in this application or interview(s) is grounds for discharge in accordance with company policy. I further understand that I will be required to participate in post-employment testing, physical examination, a criminal background investigation and may be required to submit to a drug test and that continuation of employment is contingent on successful completion of all. I also understand that I am required to abide by all rules and regulations of the company including those related to drug and alcohol free workplace program and the smoke free workplace policy.

I hereby understand and acknowledge that any employment relationship with this organization is of an "at will" nature. This means that the employee may resign at any time and the employer may discharge the Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any statement (express or implied), written document, or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

I understand that all newly hired employees must serve a ninety (90) day probationary period.

Signature of Applicant

Date

Authorization to Release Employment Information. Consent and Waiver for Laboratory Testing.

I authorize the employers and references listed herein to provide any and all information pertaining to my employment, and any other pertinent information they may have, personal or otherwise.

I hereby release all parties from liability for damages of any kind because of compliance with this authorization. Further, I hereby authorize and give full permission to have the company's medical provider, their staff, and their associates send a specimen of blood and urine to a laboratory for screening tests for the presence of substances including but not limited to narcotics, marijuana, alcohol, drugs, and amphetamines. I authorize these results, good or bad, to be given to company management.

I will hold all parties concerned harmless and waive any legal rights for any alleged harm to me or for interfering with my ability to be hired or retain my job as a result of non-submission to the tests or the test reports. This includes possible clerical or laboratory error.

This was explained to me clearly, in words I understood. Any questions I had about the test were answered. I understand this is a legally binding agreement, on the basis of which the company is sending me for and paying the cost.

Signature: _____

Date: _____

**This application form must be completed in full, signed and dated.
Incomplete applications will not receive consideration.
Completed applications may be emailed to the location listed at the top.**

Application Additional Questions

1. **Tell me about your most recent experience working with young children:** _____

2. **How many total years' experience do you have working with young children?** _____

3. **What do you consider to be your teaching strengths?**

4. **When working with others, what is your most outstanding capability?**

5. **What is you could choose any age group, which would you choose and why?**

6. **Are you willing to work with any age group not being interviewed for?** Yes No

7. **Our hours of operation are Mon-Fri 6:30am-6:00pm.**

Are there any hours you can not work? Yes No

8. **Have you ever written lesson plans before?** Yes No

If yes, for what ages? _____

9. **What rate of pay are you expecting?** _____

10. **What makes you a prime candidate for THE Children's Academy?**

Office Use Only

Date application received: _____

1st Interview Scheduled: _____

2nd Interview Scheduled: _____

References Checked: _____

O D R

Notes:

Positions Available:

Hours Needed: